



# **Buckland & Chipping Parish Council**

**Clerk: Colin Marks - Cedar Beth-El, 17 Park Lane, Puckeridge SG11 1RL**

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## **MEETING No 307 of BUCKLAND & CHIPPING PARISH COUNCIL**

**Wednesday 5<sup>th</sup> May 2021 via Zoom video conferencing at approximately 7.30pm**

immediately following the Annual Meeting of the Parish Electorate and the Annual Parish Council Meeting that commence at 7pm

**To: Cllrs Robert Arkle, Penny Baxter-Newman, Aubrey Holt, Jeff Kenyon, Jen Makewell**

**You are summoned to attend Meeting No 307 via Zoom to transact the business on this agenda**

*Public and press wishing to join the meeting should send their contact email address to Parish Clerk Colin Marks at [clerk.bucklandandchippingpc@gmail.com](mailto:clerk.bucklandandchippingpc@gmail.com) and you will receive an email with the associated Zoom link.*

*Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.*

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 28 April 2021

## **AGENDA**

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

### **307.01 Apologies for absence**

1. Councillors (stating the reason)
2. Other apologies

### **307.02 Declarations of Interest and dispensations**

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
2. To receive and consider members' written requests for dispensations for declarable interests (if any)

### **307.03 To approve the Minutes of Parish Council Meeting 305, 1<sup>st</sup> March 2021**

### **307.04 Casual vacancy:** to consider co-option applications

### **307.05 Police Report:** To receive report from the Rural Safer Neighbourhood Team

1. Report
2. Dog pack attack in Buckland, 14<sup>th</sup> March

### **307.06 Finance**

1. To approve the accounts statements to 31 March 2021
2. To note the reconciliation of the Accounts and Bank Statement
3. To note the 2020/21 budget vs actual performance at year end, 31 March 2021
4. To approve the list of payments
5. **Annual Governance and Accountability Return (AGAR) 2020/21**
  1. **To Resolve that the Parish Council meets the criteria and wishes to be an exempt authority**
  2. The RFO and Chairman to agree to sign the **Certificate of Exemption**
  3. To note that the internal auditor has signed the **Internal Audit Report**

4. **To approve by Resolution Section 1: The Annual Governance Statement.** The Clerk and the presiding Chairman to agree to sign.
5. **To consider the Section 2 Accounting Statements** as signed by the RFO and presented to the Council
6. **To approve by Resolution Section 2 Accounting Statements.** Presiding Chairman to agree to sign.
7. **To Resolve** to set the 30-working day period for the **Exercise of Public Rights as 14 June to 23 July 2021**

#### 307.07 PLANNING

##### 1. New Applications

**3/21/0734/FUL Woodview Kennels. Reconsultation #2:** Change of use to residential care home. By 17<sup>th</sup> May

##### 2. Decision Notices: For information only

<b>3/21/0085/HH 1 Chipping Hall Barns:</b> Construct single storey summer house	<b>GRANTED</b>
<b>3/19/2402/FUL Oak Cottage:</b> Demolish garage; erect 3-bed dwelling	<b>APPEAL</b> Decision awaited
<b>3/20/0609/HH Oak Cottage:</b> Demolish extensions; erect rear extensions	<b>APPEAL</b> Decision awaited
<b>3/20/0630/LBC Oak Cottage:</b> Demolish extensions; erect rear extensions	<b>APPEAL</b> Decision awaited

##### 3. Other planning matters or applications received too late for the agenda

1. Notice of Modification Order Application: EH/502/MOD. Upgrade Buckland Footpath 1, west of Chipping, to Bridleway.

**307.08 Correspondence:** To note the list of correspondence (*list below, for information only*)

#### 307.09 Parish matters

1. **Highways matters**
2. **Public Rights of Way FP and definitive Map:** update (Cllr J Kenyon/Nicholas Maddex)
3. **"River Rib Project":** To receive update
4. **Church:**
  1. Update on provision of a churchyard bin
  2. To consider Church Conservation Trust matters
  3. To consider a memorial bench for the churchyard
5. **Possible acquisition of Water Wheel land:** update
6. **Update:** Coronavirus Act regulations that allow for virtual Parish Council Meetings expires on May 7<sup>th</sup>
7. **The Countryman ACV:** update

**307.10 Events:** Update on plans for a Summer flower and vegetable "show"

**307.11 To receive County and District Councillor reports**

**307.12 Urgent matters** received too late for inclusion on this agenda (for full consideration on the next agenda)

**To consider suspending the Meeting for Public Comments:** Limited to 15 minutes

**307.13 To note items for future agendas:** And to receive any other items for future consideration:

- Revisions to Governance policy documents (Clerk/all)
- Emergency Plan update (Cllr J Kenyon)
- Chipping Milestone: Update on restoration and repositioning possibilities

**307.14 Date of next Ordinary Parish Council meeting:**

1. **Monday 5<sup>th</sup> July at 7.30pm. Venue and format subject to prevailing Covid-19 legislation and restrictions**
2. **Newsletter:**
  1. to discuss template/format
  2. to agree an editor
  3. to agree deadlines for (i) copy, and (ii) ok press, printing and delivery

Correspondence list for Agenda item 307.08: (for information only – refer to agenda item for action)

- Parishioner: report of a dog being attacked by a pack of dogs in Buckland (307.05)
- Parishioner, Church PCC: re churchyard hedge and other maintenance matters
- Parishioner: Concerns about reconsultation planning application 3/21/0734/FUL for Woodview Kennels